

BLAND COUNTY ELECTORAL BOARD
Bland County Voter Registration and Elections Office
PO Box 535
Bland, VA 24315
July 23, 2024

- Call meeting to order
- -- Molly called the meeting to order at 2:06 pm. In attendance: Molly Thompson- Chair, Brenda Thompson- Vice Chair, Dorothy (Dot) Kidd- Secretary, and Stacy Tibbs Grady- General Registrar and Director of Elections

- Approve agenda
 - Brenda made the motion to approve the agenda as is
 - Dot seconded the motion
 - All in favor, motion passed

- Closed session: General Registrar/Director of Elections Annual Performance Evaluation, Personnel Agreement between Electoral Board and General Registrar/Director of Elections, and Locality Election Security Standards (LESS) Remediation Plan Review

§ 2.2-3711. Closed meetings authorized for certain limited purposes.

--§ 2.2-3705.1 (1. personnel matter, General Registrar/Director of Elections annual performance evaluation for the period of July 1, 2023 through June 30, 2024 per § 24.2-109.1, personnel agreement, and discuss delegation of duties) and 34. Discussion or consideration by the State Board of Elections or local electoral boards of voting security matters made confidential pursuant to § [24.2-410.2](#) or [24.2-625.1](#).

Brenda made a motion:

*****I move that the Electoral Board and Director of Elections of Bland County convene in closed session to complete the annual performance evaluation, personnel agreement, discuss delegation of duties, and Locality Election Security Standards (LESS) Remediation Plan Review, pursuant to the Virginia Code section(s) noted above; seconded by Dot.

Vote on the motion was as follows: Molly Thompson, Yes; Brenda Thompson, Yes; and Dorothy Kidd, Yes. The motion passed. Closed session start- 2:03 pm.

Brenda made a motion:

*****I move that the Electoral Board and Director of Elections of Bland County certify that in the closed session just concluded the only matters discussed were the General Registrar/Director of Elections annual performance evaluation, personnel agreement, discussion of delegation of duties, and Locality Election Security Standards (LESS) Remediation Plan Review, and as identified in the motion to close the meeting pursuant to the Virginia Freedom of Information Act.; seconded by Dot.

Vote on the motion was as follows: Molly Thompson, Yes; Brenda Thompson, Yes; and Dorothy Kidd, Yes. The motion passed. Closed session end- 2:39 pm.

--Brenda made the motion to present the completed Performance Evaluation to the General Registrar/Director of Elections for her review. The Registrar will deliver, by email, the Summary Page of the Evaluation to the Department of Elections.

-Dot seconded the motion

Roll call vote: Molly: Yes Brenda: Yes Dot: Yes

--Brenda made the motion to accept the updated Personnel Agreement between the Bland County Electoral Board and the Bland County Director of Elections & General Registrar.

-Molly seconded the motion

Roll call vote: Molly: Yes Brenda: Yes Dot: Yes

■ Designation of Duties

The statutory responsibilities for the General Registrar and Electoral Board members are enumerated in the Code of Virginia. In addition to the duties dictated by Code, the duties the Electoral Board has historically delegated to the General Registrar and Director of Elections are as follows:

- 1) All Election related duties as required by the Department of Elections
- 2) Accessibility and redistricting research & planning
- 3) Officer of Election training and instruction
- 4) Voting equipment security and maintenance
- 5) Maintenance of Electoral Board records
- 6) Keep the Board informed in a timely manner.

*Absentee voting and campaign finance compliance is a statutory duty of the General Registrar and Director of Elections dictated by the Code of Virginia

--Dot made the motion to delegate the duties detailed above to the Director of Elections & General Registrar. The Electoral Board will delegate additional duties as needed/required.

-Brenda seconded the motion

Roll call vote: Molly: Yes Brenda: Yes Dot: Yes

■ Registrar informational items

-Legislative Changes Update

-Stacy informed the Board that ELECT will be conducting webinar on the 2024 legislative changes on July 30, 2024. Since not all members can attend the webinar, Stacy and the Board will plan to meet on August 6, 2024 at 10:00 am to watch the recording of the webinar.

■ Other business

-Poll Survey (date/time)

-The Board and Stacy will meet with Joel Cagle, Bland County Building Official, on August 13, 2024, to conduct the annual ADA polling site surveys.

-Set date for next meeting

-The Board set the meeting for August 13, 2024 at 2:00pm.

- Adjourn meeting
 - Dot made the motion to adjourn the meeting
 - Brenda seconded the motion
 - All in favor, motion passed

There being no further business Molly adjourned the meeting at 3:06 pm.

Respectfully submitted,



Dorothy S. Kidd, Secretary
Bland County Electoral Board