

BLAND COUNTY ELECTORAL BOARD  
Bland County Voter Registration and Elections Office  
PO Box 535  
Bland, VA 24315  
July 13, 2022

Present:

Molly P. Thompson

Janet B. Faulkner (remotely)

Dorothy S. Kidd

Stacy Tibbs Grady, Director of Elections and General Registrar

- Call meeting to order  
-Molly called the meeting (continued from 07/08/22) to order at: 3:33 pm
  
- Approve agenda  
-Janet made the motion to approve the agenda as is  
-Dot seconded the motion; all in favor- yes
  
- Closed session: Meeting for the purpose of-
  - completing the Performance Evaluation of the Director of Elections & General Registrar for the period of July 1, 2021 to June 30, 2022
  - discuss/update (if needed) Personnel Agreement between the Bland County Electoral Board and the Bland County Director of Elections & General Registrar

The Code authority for closed session is the Virginia Freedom of Information Act, § 2.2-3700 et seq.

Janet made a motion:

\*\*\*\*\*I move that the Electoral Board and Director of Elections of Bland County convene in closed session pursuant to section § 24.2-109.1. Performance review of general registrars and § 2.2-3705.1 Exclusions to application of chapter; exclusions of general application to public bodies; seconded by Molly.

Vote on the motion was as follows: Molly P. Thompson, yes; Janet Faulkner, yes; and Dorothy Kidd, yes. The motion passed. Closed session start- 3:34 pm.

Molly made a motion:

\*\*\*\*\*I move that the Electoral Board and Director of Elections of Bland County certify that in the closed session just concluded the only matters discussed was the completion of the Performance Evaluation and Personnel Agreement, and as identified in the motion to close the meeting pursuant to the Virginia Freedom of Information Act.; seconded by Dot

Vote on the motion was as follows: Molly P. Thompson, yes; Janet Faulkner, yes; and Dorothy Kidd, yes. The motion passed. Closed session end- 3:44 pm  
Open session resumed at: 3:45 pm.

--Janet made the motion to present the completed Performance Evaluation to the Director of Elections & General Registrar for her review. The Registrar will deliver, by email, the Summary Page of the Evaluation to the Department of Elections.

-Molly seconded the motion

Roll call vote: Molly:   yes   Janet:   yes   Dot:   yes  

--Molly made the motion to accept the updated Personnel Agreement between the Bland County Electoral Board and the Bland County Director of Elections & General Registrar.

-Janet seconded the motion

Roll call vote: Molly:   yes   Janet:   yes   Dot:   yes  

■ Designation of Duties

The statutory responsibilities for the General Registrar and Electoral Board members are enumerated in the Code of Virginia. In addition to the duties dictated by Code, the duties the Electoral Board has historically delegated to the General Registrar and Director of Elections are as follows:

- 1) All Election related duties as required by the Department of Elections
- 2) Accessibility and redistricting research & planning
- 3) Officer of Election training and instruction
- 4) Voting equipment security and maintenance
- 5) Maintenance of Electoral Board records
- 6) Keep the Board informed in a timely manner.  
\*Absentee voting and campaign finance compliance is a statutory duty of the General Registrar and Director of Elections dictated by the Code of Virginia

--Janet made the motion to delegate the duties detailed above to the Director of Elections & General Registrar. The Electoral Board will delegate additional duties as needed/required.

-Molly seconded the motion

Roll call vote: Molly:   yes   Janet:   yes   Dot:   yes  

■ Registrar informational items

-2022/2024 Biennium State Budget

-Stacy informed the Board that effective August 1, 2022 the Registrar and Electoral Board will receive a 5% salary increase; the Registrar and Electoral Board will receive another 5% increase effective July 1, 2023.

-Annual GR/EB Training

-Stacy let the Board know that she and Molly will attend the annual training at a regional site (Blacksburg) on August 24, 2022.

-Annual VEBA Meeting

-Stacy informed the Board that the VEBA annual meeting dates has been set for March 25-27, 2023. The Omni Homestead is undergoing major renovations and won't be available for the meeting. This meeting will be held at the Hotel Roanoke. Additional information about the meeting will be sent at a later date.

■ Other business

-Poll Survey (date/time)

-Stacy will contact Joel Cagle to see which date: 8/2, 8/10, or 8/22 will be better for him to conduct the annual ADA compliance polling site survey. She will let the Board know which date is best.

■ Adjourn meeting

-There being no further business, Molly adjourned the meeting at: 3:48 pm

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Dorothy S. Kidd". The signature is written in a cursive style with a large, stylized initial "D".

Dorothy S. Kidd, Secretary  
Bland County Electoral Board