

BLAND COUNTY ELECTORAL BOARD
Bland County Voter Registration and Elections Office
PO Box 535
Bland, VA 24315
February 1, 2023

- Call meeting to order
 - Molly called the meeting to order at 2:12pm. In attendance: Molly Thompson- Chair, Brenda Thompson- Vice Chair, Dorothy (Dot) Kidd- Secretary, and Stacy Tibbs Grady- Director of Elections and General Registrar

- Approve agenda
 - Brenda made the motion to approve the agenda as is
 - Dot seconded the motion
 - All in favor, motion passed

- Approve minutes from previous meetings:
 - Molly made the motion to approve the minutes from all 2019, 2020, 2021, 2022 meetings and the January 17, 2023 meeting
 - Dot seconded the motion
 - All in favor, motion passed

- Officers of Election
 - The Registrar provided the current list of Officers along with voters that have expressed an interest in becoming officers
 - Dot made the motion to approve the Officers of Election (attached) with revisions
 - Brenda seconded the motion

Roll call vote: Molly: Yes Brenda: Yes Dot: Yes, motion passed

- Deputy Registrar Position(s)
 - Per Code of Virginia § 24.2-112. Deputy registrars; employees.
The electoral board of each county and city shall determine the number of deputy registrars to serve in the office of the general registrar, including any to serve full-time.

 - The Electoral Board discussed the needs of the office in relation to the everyday workload (i.e. voter registration, candidate processing, security, campaign finance, etc.), election preparation, absentee voting, and the duties of a Deputy (assisting the Registrar, including being able to assume all the duties of the office if needed)
 - Brenda made the motion to have two deputies in the office, with the classifications of: one, full-time Chief Deputy and one, part-time Deputy
 - Dot seconded the motion
 - All in favor, motion passed

 - In order to have two positions for the office a full-time position will need to be created while leaving the part-time position as is.
 - Kathy Pruett currently works in the part-time position and would like to continue to do so.

 - Brenda made a motion to create the full-time position of Chief Deputy while leaving the part-time position as it is

-Molly seconded the motion

Roll call vote: Molly: Yes Brenda: Yes Dot: Yes, motion passed

-The Registrar will ask the County Administrator for a meeting so she and the Board can present the position to him. The Electoral Board will also contact their Board of Supervisors to discuss the position with them.

■ Locality Election Security Standards (LESS) Reporting and Voting Equipment Security Plan

-The Electoral Board instructed the Registrar to go over the list and see what needs to be done and they will need to meet this month to discuss and update as needed

-The Electoral Board instructed the Registrar to review the Voting Equipment Security Plan and they will meet to discuss and update as needed

■ Registrar informational and action items

-Security Training

-The Registrar informed the Board that she was productive on her 'working out of the office' day. While she had free periods she continued working on completion of the security training provided to her by ELECT.

-Candidate Filing Update

-Candidate packet requests keep coming in...the Registrar has had both incumbents and new candidates request information

-The Registrar informed the Board that, so far, one person has filed as a candidate for the November 7, 2023 election

-2023/2024 Budget

-The Registrar informed the Board that she should be receiving the 2023/2024 budget forms from County Administration at any time.

-She asked the Board if they had any questions/suggestions/concerns regarding the budget. She said if they didn't at this time to please contact her if/when they did.

-Upcoming Holiday

-The Registrar informed the Board that February 20, 2023 is a Federal Holiday (President's Day) and that the office will be closed.

■ Other business

-ELECT Electoral Board and General Registrar Training and Legislative Update

-The Registrar informed the Board that she has received the information for the mandatory training for herself and the new Board member, Brenda Thompson.

-A boot camp will be held for new EB members on March 25 in Roanoke and on July 20 at Richmond.

-Registrar training will also be held on July 20 in Richmond.

-The Legislative Update is scheduled for July 12. It will be an online session.

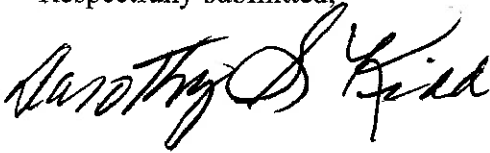
-In reading all of the information regarding the training, the Registrar confirmed with Tanya Pruett (ELECT) that she and Brenda do not have to attend 'live' training. The Registrar/EB training in Richmond will be

recorded and can be 'attended' online. The Registrar is required to complete three electives throughout the year. She has completed one session at this time. The Legislative Update and the training in Richmond (online or in-person) will fulfill her other two electives. The Legislative Update and the Richmond training (online or in-person) will fulfill Brenda's training requirement.

■ Adjourn meeting

-There being no further business, Molly adjourned the meeting at 3:07pm.

Respectfully submitted,

A handwritten signature in black ink that reads "Dorothy S. Kidd". The signature is written in a cursive style with a large, stylized initial "D".

Dorothy S. Kidd, Secretary
Electoral Board of Bland County